

# Rebuilding CNY

*Rebuilding our future through home preservation and community projects*

Position: Handy Helpers' Team Leader Volunteer

**Job Goal:** The Team Leader will have volunteer leadership skills and home repair skills in the task being performed. The goal is to provide instruction to volunteers so they perform the assigned tasks successfully.

**Main relationships:** Reports to Program Director and will be working alongside other volunteers and staff members.

**Where:** Training, workshops, tools and operations are held at the Training Center located at 494 French Road, Utica. The Handy Helpers' projects will be conducted in the homes of aging-in-place residents throughout the local and traveling areas.

**Time Commitment:** A minimum of a (3) hour shift Tuesday thru Saturday (9a-12p) (1p-4p). Team Leaders will plan on repeat participation at least (1) time per month.

**Responsibilities and Duties include:**

- Represent Rebuilding CNY in a professional and courteous manner
- Schedule work days in advance.
- Provide reliable transportation to work assignments
- Follow all safety directions
- At end of day report status of work and any issues to your supervisor

**This role would suit someone who:**

- Is willing to work in a team environment in a cooperative manner within guidelines of Rebuilding CNY
- Is willing to accept and follow directions
- Has leadership skills with a positive and friendly attitude
- Has construction skills in the tasks being performed
- Is physically able to work in a construction environment and use the tools and materials assigned
- Wants to make a difference in the lives of senior, disabled and veteran homeowners

**Expectations of Rebuilding CNY:**

- Provide proper leadership for the planned activities
- Provide a safe work environment
- Provide training as required for the assigned tasks

**Organization Overview:**

*Founded in 1990 and reorganized in 2020, Rebuilding Central New York is a non-profit organization **dedicated to the preservation of affordable housing**. Leveraging a volunteer network and corporate partnerships, Rebuilding CNY transforms the lives of local residents through programs by improving the health and safety of homes and revitalizing community spaces to better serve and support local residents. Rebuilding CNY believes we can accomplish great things when we come together as a community*

**Mission:** *Rebuilding our future through home preservation and community projects.*

**Vision:** *A safe and healthy home for everyone*